

Instructions to Complete
Handgun Purchase Permit

Handgun Purchase Permit Requirements

- Must be 21 years or older to apply for permit.
- Must be a Loup County Resident.
- Nebraska ID with current address listed.
- Answer the non-immigrant alien question (if you are a US citizen check non-applicable)
- Each box/question must be answered.
- Incomplete applications will be denied.
- Complete included Contact Form listing all additional names used, including maiden names, and preferred phone number for contact.

If you meet the above requirements, you will then need to make application for a certificate to:

- Purchase
- Rent
- Lease
- Receive Transfer of a Handgun

There is a \$5.00 fee due when the application is made, and a criminal history check will be performed. If the certificate is issued, it is valid statewide for three years. With a certificate in hand, you then can go to the dealer of your choice and select the weapon you wish to purchase.

Application to receive a permit to purchase a handgun may be made at:

Loup County Sheriff's Office
408 4th Street
Taylor, Nebraska 68879
308-942-3435

Applications will be made between the hours of 8:30am-4:00pm Tuesday and Friday, by appointment or by mail. Applications will NOT be accepted on Saturdays, Sundays, or Holidays.

Applications can also be printed offline from the Loup County Courthouse website under the Sheriff's Section. Printed applications can either be mailed in using the instructions below or brought to the Sheriff's Office filled out. If you fill it out ahead of time you cannot sign the application until you are in front of an employee from the Loup County Sheriff's Office.

Mailing instructions-Enclose the following:

- Application must be signed and dated at the bottom of application in the presence of a Notary Public.
- \$5.00 Cash, Check, or Money Order (made out to Loup County Sheriff's Office)

- Completed Contact Form.
- Photocopy of required identification document(s)
- Mail all above listed items to:
Loup County Sheriff's Office
PO Box 69
Taylor, Nebraska 68879

Required Identification Document(s) Needed:

For US Citizen-

Nebraska ID with Current Loup County Address

If US Citizen but born outside US, a copy of US passport is also required.

For Military-

Nebraska ID with current Loup County address or,

Driver's license/ID (out of state only)

Proof of Loup County address (utility bill, Nebraska vehicle registration, lease agreement)

Military ID

PCS Orders

For Military Dependent

Nebraska ID with current Loup County address or,

Driver's license/ID (out of state)

Proof of Loup County address (utility bill, Nebraska vehicle registration, lease agreement)

Military ID

PCS Orders of Active Military

For non-US Citizen

Nebraska ID with current Loup County address

Certificate of Naturalization Permanent Resident Card or Employment Authorization Card

No substitutions for documents will be accepted.

Supplemental Information

Name: _____

Date of Birth: _____

Phone Number: _____

Other last names used: _____

Mailing Address: _____

STATE OF NEBRASKA

APPLICATION TO PURCHASE, LEASE, RENT, OR RECEIVE TRANSFER OF FIREARM

DATE AND TIME RECEIVED:				CERTIFICATE APPROVAL NUMBER:			
APPLICANTS NAME (Last, First, Middle)(Print/Type):				SSN: (Voluntary)			
RESIDENCE ADDRESS (No., Street, City, County, State, Zip):				How long at this address?			
PREVIOUS ADDRESS: (City, County, State)				How long at this address?			
DATE OF BIRTH: MM/DD/YY	PLACE OF BIRTH:	SEX: M F	HEIGHT:	WEIGHT:	RACE:	APPLICANT 21 OR OLDER: YES NO	
COUNTRY OF CITIZENSHIP: (List all that are applicable)			If not a citizen of the U.S., list your ICE-issued alien or admission number:				
ALIENS ONLY: (Types and dates of additional required identification e.g., utility bills or lease agreements, etc.)							
MADE APPLICATION FOR PERMIT BEFORE? Yes No			IF YES, HOW MANY TIMES?			PAID \$5 FEE: Yes No	
TYPE OF IDENTIFICATION: _____ MVD Operator's License _____ State ID Card _____ Military Card							
CERTIFICATION OF APPLICANT - An untruthful answer may subject you to criminal prosecution. Circle "Yes" or "No" to answer the following questions.							
Are you under indictment or information in any court for a felony, or any other crime for which the judge could imprison you for more than one year? (An information is a formal accusation of a crime by a prosecutor. An indictment is from a grand jury.)							YES NO
Have you been convicted in any court of a felony, or any other crime, for which a judge could have imprisoned you for more than one year, even if you received a shorter sentence including probation? (A "yes" answer is not required if you have been pardoned for a the crime and under the law where the conviction occurred, you are not prohibited from receiving or possessing any firearm.)							YES NO
Are you a fugitive from justice?							YES NO
Are you an unlawful user of, or addicted to, marijuana, or any depressant, stimulant, or narcotic drug, or any other controlled substance?							YES NO
Have you ever been adjudicated mentally defective (which includes having been adjudicated incompetent to manage your own affairs) or have you ever been committed to a mental institution?							YES NO
Have you been discharged from the Armed Forces under dishonorable conditions?							YES NO
Are you an alien illegally in the United States?							YES NO
Have you ever renounced your United States citizenship?							YES NO
Are you subject to a court order restraining you from harassing, stalking, or threatening your child or an intimate partner or child of such partner?							YES NO
Have you been convicted in any court of a misdemeanor crime of domestic violence?							YES NO
Are you an alien admitted to the United States under a nonimmigrant visa?							YES NO
ANY RESTRICTIONS BY LOCAL ORDINANCES?							YES NO
Are you applying for a firearm purchase permit in order to purchase a firearm for someone who is legally unable to purchase a firearm themselves?							YES NO
If you are a nonimmigrant alien, do you fall with any of the exceptions set forth in 18 U.S.C. § 922(y)(2)? YES ____ NO ____ NOT APPLICABLE ____ (If "YES," the licensee must complete the following question.)							
Type of documentation provided showing an exception to the nonimmigrant alien prohibition (e.g., hunting license/permit; diplomatic status; etc.)							
I hereby certify that the answers to the above are true and correct. I also understand that the making of any false, oral or written statements or the exhibiting of any false or misrepresented identification with respect to this transaction is a crime punishable as a FELONY.							
Applicant's signature _____				Date _____			

* IF MAILING APPLICATION COMPLETE THE APPROPRIATE BLOCK ON THE REVERSE SIDE OF THIS FORM *

****** FOR USE ONLY IF APPLICATION IS MAILED ******

Subscribed and sworn to before me this _____ day of _____, 20 _____,
by _____ (applicant), known by me to be the person named as the
applicant in the application.

Notary Signature _____ Seal _____ County _____

****** FOR APPROVING OFFICIAL ONLY ******

REASON FOR DENIAL OF CERTIFICATION:

CERTIFICATE APPROVED BY:

**** TO BE COMPLETED UPON RECEIPT OF FIREARM PERMIT ****

I hereby certify that the answers I provided to the questions on the front of this application are still true and correct. I further certify that the issuing agency has provided me with the appropriate documentation of my firearm permit.

Applicant's signature _____

Date _____

May 2021

STATE OF NEBRASKA
APPLICATION TO PURCHASE, LEASE, RENT, OR RECEIVE TRANSFER OF FIREARM

DATE AND TIME RECEIVED: ----- LEAVE THIS LINE BLANK ----->		CERTIFICATE APPROVAL NUMBER:	
APPLICANT'S NAME: (Last, First, Middle) (Print/Type) DOE, JOHN, WAYNE		SSN: (Voluntary) Full #, last 4, or a dash	
RESIDENCE ADDRESS: (No., Street, City, County, State, Zip) Complete full address including COUNTY		How long at this address? Years and/or months	
PREVIOUS ADDRESS: (City, County, State) City, County, State only		How long at this address? Years and/or months	
DATE OF BIRTH: MM/DD/YYYY 01-01-1995	PLACE OF BIRTH: City, State	SEX: <input checked="" type="radio"/> M <input type="radio"/> F	HEIGHT: 507
		WEIGHT: 160	RACE: I,A,B,W,U
COUNTRY OF CITIZENSHIP: (List all that are applicable) Example: USA, Sudan, China		If not a citizen of the U.S., list your ICE-issued alien or admission number: N/A if US Citizen	
ALIENS ONLY: (Types and dates of additional required identification e.g., utility bills or lease agreements, etc.) N/A if US Citizen			
MADE APPLICATION FOR PERMIT BEFORE? YES NO Circle One		IF YES, HOW MANY TIMES? If NO, dash or N/A	
		PAID SS FEE: <input checked="" type="radio"/> YES <input type="radio"/> NO	
TYPE OF IDENTIFICATION: <input type="checkbox"/> MVD Operator's License <input type="checkbox"/> State ID Card <input type="checkbox"/> Military Card X on the appropriate line			
CERTIFICATION OF APPLICANT - An untruthful answer may subject you to criminal prosecution. <u>Circle "Yes" or "No" to answer the following questions</u>			
Are you under indictment or information in any court for a felony, or any other crime for which the judge could imprison you for more than one year? (An information is a formal accusation of a crime by a prosecutor. An indictment is from a grand jury.)			YES NO
Have you been convicted in any court for a felony, or any other crime, for which a judge could have imprisoned you for more than one year, even if you received a shorter sentence including probation? (A "yes" answer is not required if you have been pardoned for the crime and under the law where the conviction occurred, you are not prohibited from receiving or possessing any firearm.)			YES NO
Are you a fugitive from justice?			YES NO
Are you an unlawful user of, or addicted to, marijuana, or any depressant, stimulant, or narcotic drug, or any other controlled substance?			YES NO
Have you ever been adjudicated mentally defective (which includes having been adjudicated incompetent to manage your own affairs) or have you ever been committed to a mental institution?			YES NO
Have you been discharged from the Armed Forces under dishonorable condition?			YES NO
Are you an alien illegally in the United States?			YES NO
Have you ever renounced your United States citizenship?			YES NO
Are you subject to a court order restraining you from harassing, stalking or threatening your child or an intimate partner or child of such partner?			YES NO
Have you been convicted in any court of a misdemeanor crime of domestic violence?			YES NO
Are you an alien admitted to the United States under a non-immigrant visa?			YES NO
ANY RESTRICTIONS BY LOCAL ORDINANCES?			YES NO
Are you applying for a firearm purchase permit in order to purchase a firearm for someone who is legally unable to purchase a firearm themselves?			YES NO
If you are a non-immigrant alien, do you fall with any of the exceptions set forth in 18 U.S.C. § 922(y)(2)? YES ___ NO ___ NOT APPLICABLE ___ (If "YES", the licensee must complete the following question.)		X by NOT APPLICABLE if US Citizen	
Type of documentation provided showing an exception to the non-immigrant alien prohibition (e.g., hunting license/permit; diplomatic status, etc.) N/A if US Citizen			
I hereby certify that the answers to the above are true and correct. I also understand that the making of any false, oral or written statements or the exhibiting of any false or misrepresented identification with respect to this transaction is a crime punishable as a FELONY.			
Applicant's signature MUST SIGN in presence of a Notary		Date *Write N/A for any question that does not apply*	

**** IF MAILING APPLICATION COMPLETE THE APPROPRIATE BLOCK ON THE REVERSE SIDE OF THIS FORM ****

****** FOR USE ONLY IF APPLICATION IS MAILED ******

Subscribed and sworn to before me this _____ day of _____, 20____,
by _____ (applicant), known by me to be the person named as the
applicant in the application.

***Entire section to
be completed by
a Notary***

Notary Signature _____ Seal _____ County _____

****** FOR APPROVING OFFICIAL ONLY ******

REASON FOR DENIAL OF CERTIFICATION:

CERTIFICATE APPROVED BY:

**** TO BE COMPLETED UPON RECEIPT OF FIREARM PERMIT ****

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Applicant's signature _____

Date _____

October 2015