

**COMMISSIONERS PROCEEDINGS**

Taylor, Nebraska

8:30 A.M.

May 8<sup>th</sup>, 2024

The Loup County Board of Commissioners met pursuant to adjournment this 8th day of May, 2024 at 8:30 A.M. at the Loup County Courthouse in Taylor, Nebraska. Present were Commissioners Larson, Steckel, and Ruppel, County Clerk Copsey, County Attorney White, Lonnie Owen, Ed Sherbeck, Dustin Copsey, Kyle Shepard, Karmetta Ruppel, Devra Hoover, Tim Jordan. County Engineer Johnson was present later in the morning. Chairman Larson called the meeting to order. Board members acknowledged receipt of the April 24<sup>th</sup>, 2024 special meeting minutes with no corrections or additions to same. Receipt of advance notice and agenda for the May 8<sup>th</sup>, 2024 meeting was also affirmed by all members present. Chairman Larson referenced the Open Meeting Laws poster located in the meeting room and advised that handouts concerning said laws are available to the public.

Larson moved to audit the claims. 2<sup>nd</sup> by Steckel. Roll call vote; yes; Larson, Steckel, Ruppel. Nays; none absent; none not voting; none.

**GENERAL FUND**

SALARIES		\$39,869.15
IN LIEU OF INSURANCE		\$13,308.33
AFLAC	AFLAC	\$398.65
AMERITAS	EMPE RET	\$2,813.11
IRS	EMPE FICA	\$3,983.92
DAVE LARSON HSA ACCT	HSA FLATWATER	\$691.67
AMER SECURITY CABINETS	VOTER BOX	\$3,679.60
APPEARA	RUGS	\$85.11
APPLIED CONNECTIVE	IT SERVICES	\$251.40
ASHLEY ELEY	PHONE	\$40.00
BANKCARD PROC. CENTER	SUPPLIES/POSTAL/EQUIPMENT	\$1,494.64
BORDERS LAW OFFICE	COURT COSTS	\$314.50
CORNER STOP	FUEL	\$408.42
CPPD	ELECTRICITY	\$62.32
DAS STATE ACCOUNTING	NETWORK SUBSCRIPTION	\$150.00
DAVE LARSON	PHONE/MILEAGE	\$104.32
DEB STARR	PHONE	\$25.00
DONNA STECKEL	PHONE/MILEAGE	\$42.68
DUSTIN SPANEL	PHONE/OFFICE SUPPLIES	\$143.12
EAKES	OFFICE SUPPLIES	\$401.76
ES&S	ELECTION SUPPLIES	\$1,907.55
EZ IT	IT SERVICES	\$1,380.00
GLW	EXTENSION AGNT	\$1,866.38
HAMILTON	PHONE & INTERN	\$437.65
HOMETOWN LEASING	COPIER PAYMENT	\$203.28
J&J SANITATION	GARBAGE	\$39.21
JACK RUPPEL	PHONE/MILEAGE	\$50.72
JAMIE COPSEY	PHONE	\$25.00
JASON WHITE-OTHER/PHONE	PHONE	\$40.00
JD KEEFE	PHONE	\$40.00
JESSICA WORM	PHONE	\$25.00
KATIE MOON	PHONE	\$25.00
KYLE SHEPARD	PHONE	\$25.00
KYLE S. ZONING ADMIN	PLANNING COMMISSION MTG	\$300.00
LAURA KRAUS- EMER MNGR	EMERGENCY MANAGER	\$75.00
LOUP BASIN RC&D COUNCIL	DUES	\$36.95
MARYJO JONES	PHONE	\$25.00

MICROFILM	MICROFILM	\$52.00
MIDWEST RADAR & EQUIP	MAINTENANCE/EQUIPMENT	\$82.00
MIPS	PROGRAM	\$1,075.09
NACT	REGISTRATION	\$150.00
SCHAPER & WHITE	SECRETARY SALARY	\$500.00
SUMMER STROHL	PHONE	\$25.00
TAYLOR PUBLIC LIBRARY	LIBRARY EXPENSE	\$1,060.00
UNITED STATES TREASURY	2023 PENALTY	\$470.19
VILLAGE OF TAYLOR	SEWER PAYMENT	\$49.08
WESTERVILLE AGRONOMY	CHEMICAL SUPPLIES	\$1,584.29
WILLIAM KAISER	APPRAISAL SERVICES	\$2,205.95
ZANE YOUNG	PHONE	\$40.00
911 CUSTOM	TACTICAL VESTS	\$2,466.00
<b>TOTAL GENERAL FUND</b>		<b>\$84,529.04</b>

**ROAD FUND**

SALARIES		\$14,310.88
AMERITAS	EMPE RET	\$965.99
IRS	FEDERAL TAXES	\$1,067.70
ALLARD PRECAST	AUTO GATES	\$3,300.00
BURWELL INDEPENDENT OIL	DIESEL FUEL	\$1,367.00
CHUCK SHEPARD	PHONE	\$40.00
CORNER STOP	FUEL	\$2,357.89
CPPD	ELECTRICITY	\$90.68
DUSTIN COPSEY	PHONE	\$40.00
ED SHERBECK	PHONE	\$40.00
HAMILTON	INTERNET	\$65.21
J&J SANITATION	GARBAGE	\$20.11
JEFFRES	GRAVEL AND HAULING	\$15,498.53
LONNIE OWEN	PHONE	\$40.00
MAINELLI & WAGNER	CONSULTING	\$5,182.37
MIPS	TIME CLOCK	\$57.40
MYERS CONSTRUCTION, INC.	CRUSHED CONCRETE/HAULING	\$3,529.93
NMC	PARTS/LABOR	\$1,660.63
JACOB STERN	TRUCKING TO PICKUP AUTO GATES	\$732.00
SARGENT TIRE	PARTS/LABOR	\$227.75
THOENE FARM SERVICES	SUPPLIES	\$33.60
TROTTER SERVICE	SUPPLIES	\$100.00
ULRICH	CRUSHED CONCRETE/HAULING	\$10,071.88
<b>TOTAL ROAD FUND</b>		<b>\$60,799.55</b>

**BRIDGE FUND**

MAINELLI & WAGNER	CONSULTING	\$12,286.26
<b>TOTAL BRIDGE FUND</b>		<b>\$12,286.26</b>

**AMBULANCE FUND**

DEARBORN LIFE INSUR CO	INSURANCE	\$27.52
HAMILTON	INTERNET	\$65.21
INSURANCE AID SERVICES	INSURANCE AID SERVICES	\$1,009.24
<b>TOTAL AMBULANCE FUND</b>		<b>\$1,101.97</b>

Steckel moved to allow the claims except for claim # 20240521. 2<sup>nd</sup> by Larson. Roll call vote; yes; Larson, Steckel, Ruppel. Nays; none absent; none not voting; none. Larson moved to enter into executive session to discuss overtime hours of road department employee. 2<sup>nd</sup> by Steckel. Roll call vote; yes; Larson, Steckel, Ruppel. Nays; none absent; none not voting; none. Executive session began at 8:54 a.m. Larson moved to end executive session at 9:03 a.m. 2<sup>nd</sup> by Steckel. Roll call vote; yes; Larson, Steckel, Ruppel. Nays; none absent; none not voting; none.

Larson moved to pay claim #20240521. 2<sup>nd</sup> by Steckel. Roll call vote; yes; Larson, Steckel, Ruppel. Nays; none absent; none not voting; none.

The Board reviewed the Clerk of the District Court monthly fee report, fund balances from treasurer, and the treasurer's tax remaining report.

Steckel moved for the adoption of a resolution transferring monies from the General Fund to the Road Fund. 2<sup>nd</sup> by Ruppel. Roll call vote; yes; Larson, Steckel, Ruppel. Nays; none absent; none not voting; none. Said resolution can be found in Commissioners Record No. 10 Page 434.

Larson moved for adoption of transfer of funds and closing resolution from the GIS fund 945 to the General Fund 100. 2<sup>nd</sup> by Steckel. Roll call vote; yes; Larson, Steckel, Ruppel. Nays; none absent; none not voting; none. Said resolution can be found in Commissioners Record No. 10 Page 435.

Steckel moved for adoption of a closing resolution for the Special Road fund 700 to the Road fund 200. 2<sup>nd</sup> by Larson. Roll call vote; yes; Larson, Steckel, Ruppel. Nays; none absent; none not voting; none. Said resolution can be found in Commissioners Record No. 10 Page 436.

Luke Bonkiewicz, a research analyst with NACO met with the board to discuss multiple NACO (Nebraska Association of County Officials) updates including but not limited to workshops for County Board members, County Clerks, County Treasurers that are coming up in June, inheritance tax, new building opening in Western Nebraska, county employee salary study, a new searchable database, a cybersecurity grant program, and NACO's role in some of the upcoming legislation.

Discussion was held in regards to the NACO workshops to be held on June 12<sup>th</sup> and 13<sup>th</sup>. It was discussed to move the regular scheduled meeting in June in order to allow county board members and other county officials the opportunity to attend these workshops. Larson moved to change the June 12<sup>th</sup> regular meeting date to June 11<sup>th</sup> at 8:30 a.m. 2<sup>nd</sup> by Steckel. Roll call vote; yes; Larson, Steckel, Ruppel. Nays; none absent; none not voting; none.

Kyle Shepard met with the Board to provide an update on the draft of the Floodplain Ordinance. Kyle shared with the Board the changes made to the draft by the Loup County Area Planning commission. Steckel moved to approve the draft of the Floodplain Ordinance presented by Kyle Shepard. 2<sup>nd</sup> by Larson. Roll call vote; yes; Larson, Steckel, Ruppel. Nays; none absent; none not voting; none.

The Board discussed appointing Kyle Shepard as the Floodplain Administrator. Larson moved to appoint Kyle Shepard as Floodplain Administrator. 2<sup>nd</sup> by Steckel. Roll call vote; yes; Larson, Steckel, Ruppel. Nays; none absent; none not voting; none. The Board also discussed the possibility of increasing her wage due to the additional duties required. The Board will plan to continue this discussion at the next meeting.

Commissioner Steckel presented sample log sheets for the road department employees to use. Discussion included the employees using these logs for the next month and then discussion will be continued regarding implementation of some type of log sheet for road department employees to use for documentation if necessary.

Summer Strohl met with the Board to discuss the approval of completing some small maintenance tasks in addition to her janitorial duties. She discussed various minor issues that need attention within the courthouse and her willingness to repair them. It was discussed that a different hourly rate would be appropriate as the maintenance tasks would be above the scope of regular janitorial duties. The Board appointed Jamie Copsey as supervisor for Summer for maintenance duties and to set wage as appropriate.

Karmetta Ruppel met with the Board to discuss the bridge stringers that were declared as surplus property and the need to use those to repair auto gates. Chairman Larson discussed the precast concrete footings that will be used to replace the wooden auto gate footings. Karmetta also had questions regarding the backhoe attachment for the skid loader and a claim from last month's minutes.

Devra Hoover met with the Board to discuss if the Southlake Road project is still happening. The Board confirmed that the project is happening and will start soon with the completion date set for 2025. Discussion included plans for the repair of the road as well as the guard rail.

County Engineer Johnson was present to discuss bridge updates and culvert replacement updates. He reports receiving the recent Bridge Inspection reports with no critical findings reported. The Liddy bridge and Upstream bridge were both discussed and in need of repair.

Tim Jordan met with the Board to discuss a grant that was received by the Village to improve the infrastructure of the village. He reports they would like to put up a 40 x60 pole shed for storing equipment. He discussed with the Board the option of buying or leasing some part of the county owned lot on the west edge of town near the Fire Hall. Discussion included possibility of an interlocal agreement between the county and the village as well as the best location for the building to allow access and to not disrupt the possibility of any type of addition to the Fire Hall in the future. The Board plans to continue this discussion at the next scheduled meeting.

There being no further business, the Board adjourned.

s/ David Larson, Chairman of the Loup  
County Board of Commissioners

ATTEST:

Jamie Copsey  
Loup County Clerk